Glycomics Institute of Alberta (GIA)
Training and Education Committee – Terms of Reference

Preamble
GIA is committed to creating an institute that reflects diverse identities, cultures, and perspectives. The Training and Education Committee is dedicated to implementing the calls to action in *Braiding Past, Present and Future: University of Alberta Indigenous Strategic Plan*, the University of Alberta’s response to the Truth and Reconciliation Commission of Canada, as well as the *Strategic Plan for Equity, Diversity, and Inclusivity*.

Purpose
The Training and Education Committee will coordinate the educational goals of GIA.

Roles and Responsibilities
- Coordinate with seminar series throughout the University to incorporate glycosylation-related talks.
- Select speakers and presenters for GIA’s annual symposium.
- Identify potential areas for collaboration and integration with other institutes, centres, and networks (e.g., GlycoNet) with regard to trainee opportunities.
- Facilitate engagement with the public, students, and researchers regarding educational and outreach strategies.
- Identify educational needs of stakeholders at varying levels (high school, undergraduates, graduate students, biomedical researchers) and address action items including micro-credentials, bootcamps, curriculum resources, etc.
- Investigate trainee funding sources and develop trainee opportunities including, but not limited to, recognition for outreach efforts and travel awards for various glyco conferences.
- Develop opportunities for trainees to interface with industry.

Membership
- 2-3 members of GIA from at least 2 faculties, 1-2 must be trainees.
- Representative from outside GIA, but within the University of Alberta, who will provide a focus on Indigenization, and/or Equity, Diversity, and Inclusivity strategies.
- Director of GIA (ex officio)
- Associate Director (ex officio)

Appointed faculty members and trainee members will have a term of 2 years and 1 year, respectively, with the option of membership term renewal. The Committee Chair will be decided on a majority basis and will be responsible for the development of meeting agendas. These will be non-paid, volunteer positions.

Meetings
The Training and Education Committee will meet monthly for the first six months at which point this decision will be revisited. A standing meeting time will be decided upon. Members contribute in an advisory capacity. Final decisions will be made by the Institute Director.

April 27, 2023